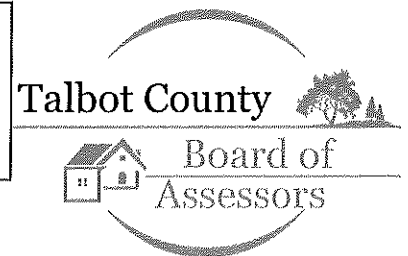


Daniel B. Coffee, Chairman
Sandra N. Higginbotham, Member
Hubert P. Bickley, Member
Lauren A. Harbin, Secretary



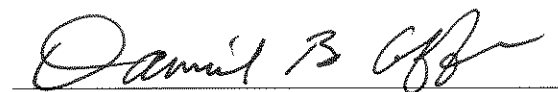
Board of Assessors
Monthly Meeting Minutes
March 14, 2023

1. The meeting was called to order by Chairman Coffee at 2:04 pm at the Tax Assessors Office. A quorum was present including the following: Daniel B. Coffee, Sandra N. Higginbotham, Hubert P. Bickley, and Lauren A. Harbin, Secretary.
2. Vice-Chairman Bickley motioned to approve the agenda as presented. Mrs. Higginbotham offered the second. There was no further discussion. The motion passed 2-0-0.
3. Vice-Chairman Bickley motioned to approve the February 14, 2023 minutes. Mrs. Higginbotham offered the second. Chairman Coffee noted that the signature page needed updating to reflect the new Vice-Chairman. The motion passed 2-0-0.
4. Old Business
 - A. Mrs. Harbin provided the Board with a budget update through January 31, 2022.
 - B. ABOS boat values for 2023 were discussed. Mrs. Harbin stated that Ms. Stiner had indicated most counties were moving forward with the increased values, and were including a mailer with the Notices of Assessments that explained the boat valuation process. Mrs. Harbin suggested that Talbot send a similar insert with Talbot County's boat notices. Ms. Stiner and Mrs. Harbin will collaborate on an insert and present it at the April meeting.
5. New Business
 - A. Error and Releases: Mrs. Harbin presented the Board with error and releases for approval. Vice-Chairman Bickley made the motion to approve the error and releases as presented by Mrs. Harbin. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.
 - B. Homestead Applications: Homestead exemption applications for 2023 were presented to the Board for approval. Upon Mrs. Harbin's recommendation Vice-Chairman Bickley made a motion to approve the applications as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously.
 - C. Mrs. Harbin presented the Board with a spreadsheet listing all Conservation applications received to this point. She indicated that approval was recommended for all applications Vice-Chairman Bickley made a motion to approve all applications recommended for approval. Mrs. Higginbotham seconded the motion.

During discussion Mrs. Harbin presented the emails from counsel Nick Garcia of Hall Booth and Smith in reference to vacation rentals on conservation property. Based on the case law provided and legal counsel Mrs. Harbin stated she was recommending the tabled application for approval. The motion passed 2-0-0.

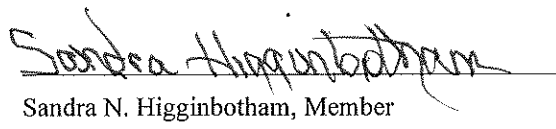
- D. Mrs. Harbin presented the Board with a spreadsheet listing all Forest Land Protection Act application. She indicated that they were all continuations of existing covenants and she recommended approval for all applications presented. Vice-Chairman Bickley made a motion to approve the FLPA applications as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.
- E. Mrs. Harbin presented the Board a renewal contract for the annual Notices of Assessment that included a price increase of .055 cents per notice, of which .045 is a postage increase. Vice-Chairman Bickley made a motion to authorize Mrs. Harbin to sign the contract. Mrs. Higginbotham seconded the motion. Chairman Coffee asked if pricing had been received from other vendors. Mrs. Harbin indicated that the one year they attempted to work with another vendor there were significant errors and deadlines were delayed due to the problems. Mrs. Higginbotham indicated that based on her experience working with the County Commissioners office that it would be fine to proceed on this type of service without bids. The motion passed 2-0-0.
- F. In the Chief Appraiser update Mrs. Harbin informed the Board that field work to check existing permits had been completed. She also summarized currently scheduled training for Board members. Mrs. Harbin also indicated that she had discussed the elevated COD from the ratio study with Gregg from GMass, and his advice was to wait and take any action once the 2022 study was released.
- G. In Members matters Vice-Chairman Bickley noted that timber prices had gone down significantly this month. Mrs. Higginbotham did not have any updates. Chairman Coffee inquired about Summer Conference and asked Mrs. Harbin to check on what classes would be offered. Chairman Coffee also noted that the caucus for the State transportation Board was held on February 21, and Cathy Williams from Muscogee County was nominated for a 5-year term.
- H. The next scheduled monthly meeting is tentatively April 11, 2023, at 2:00pm.
- I. A motion was made by Vice-Chairman Bickley to adjourn the meeting at 3:08pm. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0. All board members remained to sign documents until approximately 4:00 pm.

Submitted by Lauren A. Harbin, Secretary



Daniel B. Coffee, Chairman


Hubert P. Bickley, Vice-Chair


Sandra N. Higginbotham, Member